

Instructor Conflict of Interest Policy

It is NTC policy that instructors who deliver training in which an NTC certificate will be awarded will inform students if they have a commercial or vested interest in any product, instrument, device, or material that may be used in the course.

This policy requires the instructor to disclose any conflicts of interest or relevant financial or non-financial relationships that could be perceived as a conflict of interest.

This policy will be reviewed at the beginning of each training course, at which time applicable disclosures must be made by the instructor. In addition, this policy will be publicly posted on the NTC website and will be included in all instructor and student guides.

Personnel with comments, questions, or complaints related to this policy should contact the NTC TPA at IACET@ntc.doe.gov.

Non-Discrimination Policy

The NTC is firmly committed to a policy of non-discrimination and the right of all individuals involved in training to a work/learning environment free of harassment and intimidation. Discrimination and/or harassment of any employee or student on the basis of race, religion, color, sex (including pregnancy, gender identity, and sexual orientation), parental status, national origin, age, disability, family medical history or genetic information, political affiliation, military service, or other non-merit based factors protected under state or Federal law is prohibited.

If an individual feels they are being discriminated against or subjected to sexual harassment, they are responsible for bringing it to the attention of the harassing party and/or management, their Lead Instructor, and/or Human Resources Representative.

If an individual observes another individual being discriminated against or subjected to sexual harassment, they are also obligated to bring the matter to the attention of management, the Lead Instructor, and the Human Resources Representative.

Individuals having comments, questions, or complaints related to this policy are directed to contact the NTC HR Representative at HR@ntc.doe.gov.